



# SISO ACADEMY PTE LTD

## WSQ GRADUATE DIPLOMA IN WORKPLACE SAFETY & HEALTH

SISO Academy Pte Ltd is a registered Private Education Institution under the provisions and regulations of the Private Education Act 2009 in Singapore

### Course Objective

This competency-based graduate diploma programme aims to train the course participants who are keen to join the Workplace Safety and Health profession as WSH Auditors. This is one of the four qualifications under the WSH Professionals WSQ and is the only qualification recognized for registration as a WSH Auditor under the Workplace Safety and Health Act. The key features include:

- Advocate a practice-oriented training approach which focus on relating theories to workplace job requirements
- Emphasise the core domain knowledge on Risk Management
- Emphasise the teaching of WSH legislation and its application at the workplace with more case studies and lessons learnt

### Contents

1. Manage WSH Audit Programme
2. Advise on WSH Legal Requirements and Good Practices
3. Apply Risk Assessment Methodologies in WSH Process
4. Recommend Continual Improvement to WSH Management System
5. Conduct a WSH Culture Assessment
6. Conduct WSH Management System Audit

### Pre- Requisites

- 1 **Crafting Effective Employee Engagement Strategies and Policies**

### Certification

All participants will be awarded WSQ Graduate diploma in WSH upon meeting 75% of the required course attendance for each module and assessed to be competent.

### Assessment mode

Each module will be assessed individually upon completion of per competency unit through a combination of closed-book written assignments, Case studies, Oral interviews, Role-plays or Written projects.

All participants must achieve at least 75% physical attendance per module to be eligible for the assessment.

**For more information, please contact 65130286 or**

**Email: [registration@siso.org.sg](mailto:registration@siso.org.sg)**

CPE Registration No. 201612290Z

Validity 21/3/2021 to 20/3/2025

### Entry Requirements

All Applicants must possess **ALL** following minimum qualifications in order to enrol in the course:

- A recognised WSH degree qualification for WSHO registration with MOM;

#### **AND**

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

#### **OR**

- Technology/ Science-related/ Engineering diploma/degree;

#### **AND**

- WSQ Specialist Diploma in WSH qualification (Level C);

#### **AND**

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

#### **OR**

- GCE "O" Level English & Mathematics grade B4 or ES Workplace Literacy and Numeracy Level 7;

#### **AND**

- WSQ Specialist Diploma in WSH qualification (Level C)

#### **AND**

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

<b>Intake:</b>	<b>Quarterly</b>
<b>Duration:</b>	<b>5 Months</b>
<b>Frequency:</b>	<b>Monday, Wednesday &amp; Friday, or Tuesday &amp; Thursday (6.30pm to 10.30pm) and Assessment on Saturday (10.00am to 3.00pm)</b>
<b>Venue:</b>	<b>167 Jalan Bukit Merah Tower 4, #02-16 Singapore 150167</b>
<b>Fee:</b>	<b>S\$4088.00 (Full Course Fee #)</b>

**# Fee excludes GST**

All interested participants are to send in all documents as stated below:

- **Completed Application form**
- **1 copy of NRIC/passport/Employment Pass**
- **Copies of all academic certificate or any certificate of proficiency**
- **Company stamp is required for all sponsored participants.**

# APPLICATION FORM FOR WSQ GRADUATE DIPLOMA IN WORKPLACE SAFETY & HEALTH

Please: a) Use block letters b) Write legibly c) (Please tick ✓ and cancel where applicable)

## PART A: PERSONAL PARTICULARS \* Delete accordingly

NRIC / FIN No\*: \_\_\_\_\_ (Pink/Blue/)\*

Gender: Male / Female\*

Name (as in NRIC) Mr/ Ms / Mdm\*:  
\_\_\_\_\_

Date of Birth\*: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD MM YYYY)

Nationality: \_\_\_\_\_ Race: \_\_\_\_\_

Age: \_\_\_\_\_ SISO membership No: \_\_\_\_\_

Home Address:  
\_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Self-Sponsored

Designation: \_\_\_\_\_

Salary range (Eg: S\$2, 000 - S\$3, 000): \_\_\_\_\_

Home Nos: \_\_\_\_\_ (HP): \_\_\_\_\_

Email: \* \_\_\_\_\_

Highest Education Qualification: 'O' Level/Dip/Degree/ Others\*,  
pls specify \_\_\_\_\_

In case of emergency, Contact Person\*:  
\_\_\_\_\_

(O) \_\_\_\_\_ (HP) \* \_\_\_\_\_

## PART B: CURRENT EMPLOYMENT DETAILS

Name of Company\*:  
\_\_\_\_\_

Company UEN Nos\*: \_\_\_\_\_  Company Sponsored

Company Industry\*: \_\_\_\_\_

Company Address\*:  
\_\_\_\_\_  
\_\_\_\_\_

Name of HR Director / Manager: \*  
\_\_\_\_\_

Contact No: \_\_\_\_\_ (Fax) \_\_\_\_\_

Email: \_\_\_\_\_

## PART C: PAYMENT MODE (Please tick ✓ where applicable)

Fee: S\$4088.00 (exclude GST)

By PAYNOW

UEN 201612290Z

"SISO Academy Pte Ltd".

## PART D: APPLICANT DECLARATION

*\*I/We hereby declare all information given in this application are true and correct and understand that misrepresentation or omission is sufficient grounds for rejection of the application or withdrawal of any place which may be offered and that this withdrawal may take place at any stage during the course.*

*\*I/We, (\*participant/sponsoring company) agree and undertake to pay SSG the course fee grant in full if (\*I/the participant) failed to satisfy or comply with the terms and conditions of the WSQ course or withdrawal upon confirmation and/or, for whatever reasons that SSG does not pay to SISO Academy Pte Ltd the subsidy.*

SSG reserves the right to claim back up to 90%\* of the course fee from the participant/sponsoring company in the event if the participant fails to achieve 75% attendance or pass the course or that the application for subsidy is not successful for any of the reason.

In the event that SSG or SISO Academy Pte Ltd terminates the subsidy or recalls the subsidized amount or part thereof before, during or after the completion of the course, the participant or sponsoring company shall forthwith pay the course fee or unpaid balance or/and other subsidy disbursed under the scheme.

*\*whichever is applicable*

Signature of Applicant:  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Company stamp:  
\_\_\_\_\_  
\_\_\_\_\_

(For sponsoring company only)