



# Managing Workplace Diversity in Teams for WSH Professionals

### **Synopsis**

Managing a team is becoming increasingly challenging with the rising diversity of our workforce. While diverse teams collectively present a greater wealth of experience and ideas, they often have a greater variety of communication styles, motivations, working approaches and norms, making for more complexity in team management. The purpose of this guide is to provide managers like yourself with strategies and tips to be more effective in managing your diverse teams.

This programme helps participants understand the benefits of managing workplace diversity, assess their current state of diversity management, and implement diversity management practices that are in line with the recommendations of the National Integration Working Group for Workplaces (NIWG-W). The Working Group, comprising members from government, industry and the unions, was formed under the auspices of the National Integration Council to foster inclusive and harmonious workplaces in Singapore.

### **Objectives:**

By the end of the course, participants will be able to:

- Identify the current state of diversity management and reasons why managing diversity in the organisation is important
- Manage team members of different backgrounds
- Build an inclusive culture within your team

## Who should attend

Business Owners, Managers, WSH Professional and anyone who is interested to identify opportunities for innovation at the workplace.

#### **Trainer**

Mr Leonard Tay is the founder of Learning Focus Technologies and has been active professionally for the past 24 years with experience in the areas of Information Technology, Customer Business Development including Training Delivery and Consultancy. He has experience lecturing parttime at several Polytechnics and has facilitated training on topics related to Job Interview Skills, Resume Writing, Technoprenureship, Design Thinking, Creativity and Innovation, Interactive Multimedia, Database Management and Systems Analysis and Design. As he specialises in training and instructional design, he is involved in facilitating the Advance Cert. in Learning and Performance (ACLP) which is a nationally recognised programme for certifying trainers.

#### **Details**

**Date:** 20 Mar 2023 01 Jun 2023 7<sup>th</sup> July 2023 17<sup>th</sup> Aug 2023 7<sup>th</sup> Sep 2023 21<sup>st</sup> Sep 2023

**Time:** 9am to 5pm (Registration starts at 8.45am)

Venue: SISO Academy

167 Jalan Bukit Merah,

#02-16 Connection One, Tower 4

Singapore 150167

CPD Points: 7 SDUs

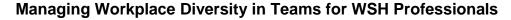
Course Fee: \$235.00 (SISO Member) wef Jun 2023

\$275.00 (NON-Member) wef Jun 2023

For more information and registration:

Website: www.siso.edu.sg Email: training1@siso.org.sg Phone: 67775185

# **Registration Form:**





Part A						
Course Dates:						
Part B - Participants Details (attach a separate list if necessary)						
Salutation (Mr/Ms/Mdm)	<b>Name</b> (Please underline surname)	NRIC (last 4 characters; SXXXX123A)	Designation / Job Title (Please indicate your WSHO Reg. No., if any)	Mobile no:	Email	
	DO NOT USE THIS MANUAL FORM	PLEASE REGISTER ONLINE. WWW.SISO.E DU.SG				
Part C - Comp	any Particulars					
Name of Comp	pany:					
Type of Indust	ry:					
Name of Conta	act Person:			Designation:		
Tel:				Fax:		
Email (for coul	rse correspondence):					
Part D - Billing	Details					
Billing Addres	s:					
Please tick as appropriate if you would like an invoice to the company:  Yes  No			e-Invoice for Government bodies  Dept & Sub-business unit:			
SISO member (circle as appropriate): Yes/ No NOTE  *\$ \$@intration endiffayment Please submit completed form together with a crossed cheque, made			(For sponsoring company only) Company Stamp: Course Fee: SISO Member: S\$195.00			
payable to "SISO Academy Pte Ltd", to reach us no later than one week			NON-Member: S\$235.00			

prior to the programme start date.

Please mail registration and cheque to: SISO Academy Pte Ltd 167 Jalan Bukit Merah #02-16 Connection One, Tower 4, Singapore 150167

2. Withdrawal If written notice of withdrawal is received: > 14 days before commencement of programme – full refund Between 3 & 13 working days – 70% refund Less than 3 working days - no refund

The Academy reserves the right to amend the programme content, or to cancel or change the date of the programme or the venue.

Visit our website at www.siso.edu.sg Email: training1@siso.org.sg Phone: 67775185

(Please note that programme confirmation can only be made 3 days before the commencement date)