



# Develop a Risk Management Implementation Plan (bizSAFE Level 2)

## Synopsis

This course provides learners with the knowledge required to perform as a Risk Management Champion for their organization. It involves developing a practical risk management implementation plan for the organisation which identify specific actions to be taken, by whom and time for their completion. It also entails formation of risk management team, risk assessment, controlling and monitoring the risks, communicating these risks to all persons involved and in compliance with the Risk Management Code of Practice (RMCP). Upon completion, the learners will be able to manage the risk management process at workplace and get recognition of bizSAFE level 2 by Workplace Safety and Health Council.

## Objectives:

On completion of this course, learners will have the knowledge and application skills to:

- Verify the expectations of a risk management champion with relevant person in accordance with organisational Workplace Safety and Health (WSH) policy
- Form a risk management team based on organisational WSH policy and in compliance with WSH (Risk Management) Regulations requirements
- Establish hazard identification methodology for the workplace to identify WSH hazards associated with any work activity or trade
- Establish risk assessment methodology for the workplace to determine the risk levels of the identified hazards associated with any work activity or trade
- Establish risk control measures methodology for the workplace to manage the identified risks to a level as low as reasonably practicable by following the principles of hierarchy of control
- Develop a workplace risk management plan to implement the hazard identification, risk assessment, and risk control measures in accordance with organisational WSH policy
- Present the risk management plan to relevant stakeholders for consideration in accordance with organisational procedures
- Communicate the identified hazard, risk evaluated, and implemented risk control measures to the person concerned in accordance with risk management plan

## Who should attend

Management such as Engineers, Project/Construction Managers, Health and Safety Personnel, WSH Executive, Line Supervisors, Team Leaders and potential RM Champions who are required to implement a RM plan in their workplaces.

## Course Eligibility

Applicants must possess ALL the following minimum qualifications in order to enroll in the course:

### Course Entry Requirements

- GCE 'N' Level pass in English and Math, or NTC-2, or WPLN Level 5 and above

**All interested participants are to send in all documents as stated below:**

- **Completed Registration form**
- **1 copy of NRIC/passport/Employment Pass**
- **Copies of all academic certificates or any certificates of proficiency**

Company stamp is required for all sponsored participants.

### Dates:

#### Course dates:

- |                     |               |                     |
|---------------------|---------------|---------------------|
| 1. 09 – 10 Jan 2023 | (Private Run) | 3. 15 – 16 Mar 2023 |
| 2. 16 – 17 Feb 2023 |               | 5. 17 – 18 May 2023 |
| 4. 19 - 20 Apr 2023 |               |                     |
| 6. 13 - 14 Jun 2023 |               |                     |

**Time:** 9am to 5pm

**Venue:** SISO Academy  
167 Jalan Bukit Merah  
#02-16 Connection One, Tower 4  
Singapore 150167

**SISO Member:** S\$450.00  
**Non-SISO Member:** S\$490.00

**Note: Skills Future Credit is available for this course**

**For more information and registration:**

**Website:** [www.siso.edu.sg](http://www.siso.edu.sg)

**Email:** [training1@siso.org.sg](mailto:training1@siso.org.sg)

**Phone:** 6777 5185

# Registration Form:

## Develop a Risk Management Implementation Plan (bizSAFE Level 2)



| <b>Part A</b>  |      |                                      |  |                     |       |
|--|------|--------------------------------------|--|---------------------|-------|
| <b>Course Dates:</b>   |      |                                      |  |                     |       |
| <b>Part B - Participants Details (attach a separate list if necessary)</b>   |      |                                      |  |                     |       |
| Name<br><i>(As per NRIC)</i>   | NRIC | Date of Birth<br><i>(DD-MM-YYYY)</i> | Designation /<br>Job Title   | Mobile<br>no:       | Email |
|  |      |                                      |  |                     |       |
|  |      |                                      |  |                     |       |
|  |      |                                      |  |                     |       |
| <b>Part C - Company Particulars</b>  |      |                                      |  |                     |       |
| <b>Name of Company:</b>  |      |                                      |  |                     |       |
| <b>UEN No:</b>   |      |                                      |  |                     |       |
| <b>Type of Industry:</b>   |      |                                      |  |                     |       |
| <b>Name of Contact Person:</b>   |      |                                      |  | <b>Designation:</b> |       |
| <b>Tel:</b>  |      |                                      |  | <b>Fax:</b>         |       |
| <b>Email</b> <i>(for course correspondence):</i>   |      |                                      |  |                     |       |
| <b>Part D - Billing Details</b>  |      |                                      |  |                     |       |
| <b>Billing Address:</b>  |      |                                      |  |                     |       |
| <b>Please tick as appropriate if you would like an invoice to the company:</b><br><input type="checkbox"/> Yes <input type="checkbox"/> No |      |                                      | <b>e-Invoice for Government bodies</b><br>Dept & Sub-business unit:<br>_____ |                     |       |
| <b>SISO member</b> <i>(circle as appropriate):</i> Yes/ No<br><br>*SISO membership no:   |      |                                      | (For sponsoring company only)<br>Company Stamp:                              |                     |       |

### NOTE

#### 1. Registration and Payment

Submit completed form together with a crossed cheque payable to the "SISO Academy Pte Ltd", to reach us no later than one week prior to start date of programme.

Please mail registration and cheque to:  
**SISO Academy Pte Ltd**  
167 Jalan Bukit Merah  
#02-16 Connection One, Tower 4,  
Singapore 150167

#### Course Fee:

SISO Member: S\$450.00  
Non Member: S\$490.00

Visit our website at [www.siso.edu.sg](http://www.siso.edu.sg)  
Email: [registration@siso.org.sg](mailto:registration@siso.org.sg)  
Phone: 6777 5185

#### 2. Withdrawal

If written notice of withdrawal received:  
> 14 days before commencement of program – Full Refund  
Between 3 & 13 working days – 70% Refund  
Less Than 3 working days - No Refund

*The Academy reserves the right to amend the program content, or to cancel or change the date of the program or the venue.*

*(Please note that programme confirmation can only be made at least 3 days before the actual commencement of the programme).*