



SISO ACADEMY PTE LTD

WSQ GRADUATE CERTIFICATE IN WORKPLACE

SAFETY & HEALTH

Up to 90% in advance for Singapore Citizen age 40 and above upon completion of training and company may claim up to 90% of SDF funding.

SISO Academy Pte Ltd is a registered Private Education Institution under the provisions and regulations of the Private Education Act 2009 in Singapore

Course Objective

This competency-based graduate certificate programme aims to train the course participants who are keen to join the Workplace Safety and Health profession as WSH Auditors. This is one of the four qualifications under the WSH Professionals WSQ and is the only qualification recognized for registration as a WSH Auditor under the Workplace Safety and Health Act. The key features include:

- Advocate a practice-oriented training approach which focus on relating theories to workplace job requirements
- Emphasise the core domain knowledge on Risk Management
- Emphasise the teaching of WSH legislation and its application at the workplace with more case studies and lessons learnt

Contents

1. Manage WSH Audit Programme
2. Advise on WSH Legal Requirements and Good Practices
3. Apply Risk Assessment Methodologies in WSH Process
4. Recommend Continual Improvement to WSH Management System
5. Conduct a WSH Culture Assessment
6. Conduct WSH Management System Audit
7. Lead Workplace Communications and Engagement

Certification

All participants will be awarded WSQ Graduate Certificate in WSH upon meeting 75% of the required course attendance for each module and assessed to be competent.

Assessment mode

Each module will be assessed individually upon completion of per competency unit through a combination of closed-book written assignments, Case studies, Oral interviews, Role-plays or Written projects.

All participants must achieve at least 75% physical attendance per module to be eligible for the assessment.

For more information, please contact 67775185 or

Email: training@siso.org.sg

CPE Registration No. 201612290Z

Validity 21/3/2021 to 20/3/2025

Entry Requirements

All Applicants must possess **ALL** following minimum qualifications in order to enrol in the course:

- A recognised WSH degree qualification for WSHO registration with MOM;

AND

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

OR

- Technology/ Science-related/ Engineering diploma/degree;

AND

- WSQ Specialist Diploma in WSH qualification (Level C);

AND

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

OR

- GCE "O" Level English & Mathematics grade B4 or ES Workplace Literacy and Numeracy Level 7;

AND

- WSQ Specialist Diploma in WSH qualification (Level C)

AND

- At least 2 years of post- WSH qualification working experience as a WSH officer or similar occupational role

Intake:

Quarterly

Duration:

5 Months

Frequency:

**Mondays and Wednesdays/
Tuesdays and Thursdays
(6.30pm to 10.30pm) and
Occasional Saturday
(10.00am to 3.00pm)**

Venue:

**167 Jalan Bukit Merah
Tower 4, #02-16
Singapore 150167**

CPD Points:

40 SDUs

Fee:

-\$4,498.30 (Full Course Fee#)

-\$2,396.30 (Applicable for Singaporean age between 21 and 39, or Singapore Permanent Resident#)

-\$1,555.50 (Applicable for Mid-career Enhancement scheme for Singaporean age 40 and above#)

Fee with GST

***Funding Information for NTUC members:**

- NTUC members enjoy 50% unfunded course fee support for up to \$250 each year when you sign up for courses supported under UTAP (Union Training Assistance Programme). [Terms and conditions apply.](#)

All interested participants are to send in all documents as stated below:

- **Completed Application form**
- **1 copy of NRIC/passport/Employment Pass**
- **Copies of all academic certificate or any certificate of proficiency**
- **Company stamp is required for all sponsored participants.**

APPLICATION FORM FOR WSQ GRADUATE CERTIFICATE IN

WORKPLACE SAFETY & HEALTH

Please: a) Use block letters b) Write legibly c) (Please tick ✓ and cancel where applicable)

PART A: PERSONAL PARTICULARS * Delete accordingly

NRIC / FIN No*: _____ (Pink/Blue) *

Gender: Male / Female*

Name (as in NRIC) Mr/ Ms / Mdm*: _____

Date of Birth: ____/____/____ (DD MM YYYY)

Nationality: _____ Race: _____

Age: _____ SISO membership No: _____

Home Address: _____

Postal Code: _____

Designation: _____

Salary range (Eg: S\$2, 000 - S\$3, 000): _____

Home Nos: _____ (HP): _____

Email: _____

Highest Education Qualification: 'O' Level/Dip/Degree/ Others*,
pls specify _____

In case of emergency, Contact Person: _____

(O) _____ (HP) _____

PART B: CURRENT EMPLOYMENT DETAILS

Name of Company: _____

Company Industry: _____

Company Address: _____

Name of HR Director / Manager: _____

Contact No: _____ (Fax) _____

Email: _____

PART C: PAYMENT MODE (Please tick ✓ where applicable)

Fee: **-S\$ 4,498.30 (Full Course Fee#)**
-S\$ 2,396.30 (Applicable for Singaporean age between 21 and 39, or Singapore Permanent Resident#)
-S\$ 1,555.50 (Applicable for Mid-career Enhancement scheme for Singaporean age 40 and above#)

☐ **By Cheque**

Bank/Chq: _____

Total course fee S\$: _____

Cheque must be crossed and made payable to
"SISO Academy Pte Ltd".

☐ **By Cash**

Total course fee S\$: _____

You can drop by the SISO Academy Pte Ltd office to make cash payment between
9.30 am – 5.30 pm on weekdays.

PART D: APPLICANT DECLARATION

**I/We hereby declare all information given in this application are true and correct and understand that misrepresentation or omission is sufficient grounds for rejection of the application or withdrawal of any place which may be offered and that this withdrawal may take place at any stage during the course.*

**I/We, (*participant/sponsoring company) agree and undertake to pay SSG the course fee grant in full if (*I/the participant) failed to satisfy or comply with the terms and conditions of the WSQ course or withdrawal upon confirmation and/or, for whatever reasons that SSG does not pay to SISO Academy Pte Ltd the subsidy.*

☐ *SSG reserves the right to claim back up to 90%* of the course fee from the participant/sponsoring company in the event if the participant fails to achieve 75% attendance or pass the course or that the application for subsidy is not successful for any of the reason.*

☐ *In the event that SSG or SISO Academy Pte Ltd terminates the subsidy or recalls the subsidized amount or part thereof before, during or after the completion of the course, the participant or sponsoring company shall forthwith pay the course fee or unpaid balance or/and other subsidy disbursed under the scheme.*

**whichever is applicable*

Signature of Applicant: _____

Date: _____

Company stamp: _____

(For sponsoring company only)