



# Develop a Risk Management Implementation Plan (bizSAFE Level 2)

## Synopsis

This course provides learners with the knowledge required to perform as a Risk Management Champion for their organization. It involves developing a practical risk management implementation plan for the organisation which identify specific actions to be taken, by whom and time for their completion. It also entails formation of risk management team, risk assessment, controlling and monitoring the risks, communicating these risks to all persons involved and in compliance with the Risk Management Code of Practice (RMCP). Upon completion, the learners will be able to manage the risk management process at workplace and get recognition of bizSAFE level 2 by Workplace Safety and Health Council.

## Objectives:

On completion of this course, learners will have the knowledge and application skills to:

- Verify the expectations of a risk management champion with relevant person in accordance with organisational Workplace Safety and Health (WSH) policy
- Form a risk management team based on organisational WSH policy and in compliance with WSH (Risk Management) Regulations requirements
- Establish hazard identification methodology for the workplace to identify WSH hazards associated with any work activity or trade
- Establish risk assessment methodology for the workplace to determine the risk levels of the identified hazards associated with any work activity or trade
- Establish risk control measures methodology for the workplace to manage the identified risks to a level as low as reasonably practicable by following the principles of hierarchy of control
- Develop a workplace risk management plan to implement the hazard identification, risk assessment, and risk control measures in accordance with organisational WSH policy
- Present the risk management plan to relevant stakeholders for consideration in accordance with organisational procedures
- Communicate the identified hazard, risk evaluated, and implemented risk control measures to the person concerned in accordance with risk management plan

## Who should attend

Management such as Engineers, Project/Construction Managers, Health and Safety Personnel, WSH Executive, Line Supervisors, Team Leaders and potential RM Champions who are required to implement a RM plan in their workplaces.

## Course Eligibility

Applicants must possess ALL the following minimum qualifications in order to enroll in the course:

### Course Entry Requirements

- GCE 'N' Level pass in English and Math, or NTC-2, or WPLN Level 5 and above

**All interested participants are to send in all documents as stated below:**

- **Completed Registration form**
- **1 copy of NRIC/passport/Employment Pass**
- **Copies of all academic certificates or any certificates of proficiency**

**Company stamp is required for all sponsored participants.**

## Dates:

### Course dates:

- |                      |                      |
|----------------------|----------------------|
| 1. 13 – 14 Jan 2021  | 2. 22 – 23 Feb 2021  |
| 3. 15 – 16 Mar 2021  | 4. 26 – 27 Apr 2021  |
| 5. 24 – 25 May 2021  | 6. 22 – 23 Jun 2021  |
| 7. 22 – 23 Jul 2021  | 8. 16 – 17 Aug 2021  |
| 9. 13 – 14 Sep 2021  | 10. 14 – 15 Oct 2021 |
| 11. 18 – 19 Nov 2021 | 12. 20 – 21 Dec 2021 |

**Time:** 9am to 5pm

**Venue:** SISO Academy  
167 Jalan Bukit Merah  
#02-16 Connection One, Tower 4  
Singapore 150167

**Full course fees for SISO Member:** S\$450.00\*  
Nett price for Singapore Citizens / Permanent Residents S\$239.70\*  
Nett price after Mid-career enhancement scheme S\$71.50\*  
(applicable for Singaporean age 40&above)

**Full course fees for Non-SISO Member:** S\$490.00\*  
Nett price for Singapore Citizens / Permanent Residents S\$261.00\*  
Nett price after Mid-career enhancement scheme: S\$77.85\*  
(applicable for Singaporean age 40&above)

(\*All fees include GST, e-training materials and is pre-SSG funding)

**Note: Skillfuture credit is available for this course**

### \*Funding Information for NTUC members:

□ NTUC members enjoy 50% unfunded course fee support for up to \$250 each year when you sign up for courses supported under UTAP (Union Training Assistance Programme). [Terms and conditions apply.](#)

**For more information and registration:**

**Website:** [www.siso.edu.sg](http://www.siso.edu.sg)

**Email:** [registration@siso.org.sg](mailto:registration@siso.org.sg)

**Phone:** 6777 5185

# Registration Form:

## Develop a Risk Management Implementation Plan (bizSAFE Level 2)



<b>Part A</b>					
Course Dates:					
<b>Part B - Participants Details (attach a separate list if necessary)</b>					
Name <i>(As per NRIC)</i>	NRIC	Date of Birth <i>(DD-MM-YYYY)</i>	Designation / Job Title	Mobile no:	Email
<b>Part C - Company Particulars</b>					
Name of Company:					
UEN No:					
Type of Industry:					
Name of Contact Person:				Designation:	
Tel:				Fax:	
Email <i>(for course correspondence)</i> :					
<b>Part D - Billing Details</b>					
Billing Address:					
Please tick as appropriate if you would like an invoice to the company:			<b>e-Invoice for Government bodies</b>		
<input type="checkbox"/> Yes <input type="checkbox"/> No			Dept & Sub-business unit: _____		
SISO member <i>(circle as appropriate)</i> : Yes/ No			(For sponsoring company only)		
*SISO membership no:			Company Stamp:		

### NOTE

#### 1. Registration and Payment

Submit completed form together with a crossed cheque payable to the "SISO Academy Pte Ltd", to reach us no later than one week prior to start date of programme.

Please mail registration and cheque to:  
**SISO Academy Pte Ltd**  
167 Jalan Bukit Merah  
#02-16 Connection One, Tower 4,  
Singapore 150167

#### 2. Withdrawal

If written notice of withdrawal received:  
> 14 days before commencement of program – Full Refund  
Between 3 & 13 working days – 70% Refund  
Less Than 3 working days - No Refund

*(Please note that programme confirmation can only be made at least 3 days before the actual commencement of the programme).*

#### Course Fee:

SISO Member: S\$450.00 / S\$239.75  
Non Member: S\$490.00 / S\$261.00

Nett course fees after Mid-career enhancement scheme – applicable for Singaporean age 40 & above: S\$71.50 (Member), S\$77.85 (Non-Member)  
*(Fees include GST, e-training materials and is pre-funding)*

Visit our website at [www.siso.edu.sg](http://www.siso.edu.sg)

Email: [registration@siso.org.sg](mailto:registration@siso.org.sg)

Phone: 6777 5185

*The Academy reserves the right to amend the program content, or to cancel or change the date of the program or the venue.*