

Developing the COVID-19 Safe Management Measures Plan (SMMP) for Workplace

Synopsis

This workshop will equip the participants with the necessary knowledge and skills to develop the COVID-19 risk assessment and the Safe Management Measures Implementation Plan (SMMIP). They will learn to understand and appreciate the duties and responsibilities to manage COVID-19 risks in their respective workplace. They will also learn the knowledge and skills to develop a Safe Monitoring Measure Plan to ensure compliance with Safe Management Measure aligned to the tripartite partners' – the Ministry of Manpower (MOM), the National Trades Union Congress (NTUC) and the Singapore National Employers Federation (SNEF) Advisories. Participants will learn to adopt a systematic methodology in developing appropriate control initiatives for the workplace and take appropriate actions to eliminate or reduce the risks associated with hazards.

Learning Outcome

Upon completion, the participants will learn the skills and knowledge to develop a Safe Management Measures Implementation Plan according to organisational and WSH legal requirements.

Key scope of coverage

- 1. Overview of relevant Regulations, Guidelines, Advisories, Processes, Planning and Organizing
- 2. Develop Risk Assessment for SMMIP, forming team and its communication
- 3. Prevention and Mitigation Measurement
- 4. Management for Suspected and Confirmed Cases

Who should attend

WSHO/ Employer /Management Staff or anyone tasked to develop a Safe Management Measures Plan.

Details

Dates:

1. 6 Aug 2020 2. 17 Aug 2020

Time: 9am to 5pm (Registration start at 8.30am)

Mode of delivery: Virtual Learning via Zoom

SISO Member: \$\$171.20* **Others:** \$\$203.30*

*Fees include GST and e-training materials

*Funding Information for NTUC members:

NTUC members enjoy 50% unfunded course fee support for up to \$250 each year when you sign up for courses supported under UTAP (Union Training Assistance Programme). Terms and conditions apply.

Note: SkillsFuture Credit is available for this course

For more information and registration:

Website: www.siso.edu.sg Email: registration@siso.org.sg Phone: 6513 0286

Registration Form:

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Part A				
Course Dates: Part B - Participants Details (attach a separate list if necessary)				
Part C - Comp	oany Particulars			
Name of Com	pany:			
Type of Indus	try:			
Name of Cont	act Person:		Designation:	
Tel:				Fax:
Email (for cou	ırse correspondence):			
Part D - Billing	g Details			
Billing Addres	SS:			
Please tick as appropriate if you would like an invoice to the company:			e-Invoice for Government bodies	
Yes No			Dept & Sub-business unit:	
SISO member (circle as appropriate): Yes/ No			(For official use only)	
*SISO membership no:			Cash or Cheque No. for S\$	

NOTE

1. Registration and Payment

Please submit completed form together with a crossed cheque, made payable to "SISO Academy Pte Ltd", to reach us no later than one week prior to the programme start date.

Please mail registration and cheque to:

SISO Academy Pte Ltd

167 Jalan Bukit Merah #02–13 Connection One, Tower 5,

Singapore 150167

Account Name: SISO Academy Pte Ltd

Paynow UEN: 201612290Z

Bank Name: DBS Bank CURRENT ACCOUNT

(Bank/branch Code: **7171 / 012**) Account Number: **012-902085-0**

2. Withdrawal

If written notice of withdrawal is received:
> 14 days before commencement of programme – full refund
Between 3 & 13 working days – 70% refund
Less than 3 working days - no refund

(Please note that programme confirmation can only be made 3 days before the commencement date)

3. Course Fee:

SISO Member: S\$171.20 Others: S\$203.30

(Fees include GST and e-training materials)

Visit our website at www.siso.edu.sg Email: registration@siso.org.sg

Phone: 6513 0286