

# SISO ACADEMY PTE LTD

## WSH LEADERSHIP PROGRAMME

**Up to 50% grant for Singapore Citizen or Permanent Resident upon completion of Programme**

SISO Academy Pte Ltd is a registered Private Education Institution under the provisions and regulations of the Private Education Act 2009 in Singapore

### Course Objective

This programme provides an excellent platform for WSHPs to progress through the WSH Professional's Career Pathway to reach the Expert Stage. Through this initiative, we have created a professional self-development pathway for aspiring local WSHPs to be groomed to become inspiring WSH leaders. The Programme creates and provides opportunities for the participants to enhance their technical skills and further develop their leadership and management skills.

WSHPs who undergo this programme would learn to deal with unique and emergent circumstances in ways which they would otherwise not learn or experience in formalised learning.

The programme aims to cultivate WSHPs with the right mind-set and the right life skills required to face complicated and complex situations with confidence and, in so doing, create value in their organisations and excel in their careers.

### Contents

#### Methodological and Technical Skills

1. Business Continuity Management (BCM) + Crisis management
2. Holistic Health and Wellbeing in your company
3. Big Data and Real Time Safety Management+ Change Management

#### Individual and Social Skills

4. WSH Professionalism - Code of Ethics, Conflict of Interest, Integrity, Trust and Respect
5. C-Suite – Hearts and Minds
6. Good Leaders, Good Communicators – The use of social media
7. The Art of Negotiation and Influence

#### Managerial Skills

8. The Innovator's Prescription - Disruptive Innovation Strategies
9. Business Acumen + Marketing a Value - Analytical and Strategic thinking for WSH leaders
10. Leadership development - Styles and Tendencies

### Certification

All participants will be awarded a Certificate of Completion in WSH Leadership Programme upon meeting 75% of the required course attendance for each module and assessed to be competent.

### Assessment mode

Each module will be assessed individually upon completion through a combination of a Personal Portfolio, Reflective Learning Journal, Presentation and Interviews. All participants must achieve at least 75% physical attendance per module to be eligible for the assessment.

### The Employment And Employability Institute (e2i) Course Funding:

This programme is supported by e2i with up to 50% course fee grant. The grant will only be available to Singapore Citizens and Permanent Residents.

*Terms and conditions apply.*

CPE Registration No. 201612290Z  
Validity 21 March 2017 to 20 March 2021

### Entry Requirements:

Applicants must possess **ALL** the following minimum qualifications in order to enrol for the course:

- A recognised technology/science-related / engineering diploma **OR** degree;

#### **AND**

- Must be a registered WSHO with MOM with at least 6 years of WSHO work experience

#### **AND**

- Possess Specialist Diploma in WSH or SOTC

#### **AND**

- Pass a selection board interview/assessment

**Duration:** 5 Months

**Frequency:** Mondays and Wednesdays / Tuesdays and Thursdays (6.30pm to 10.30pm) and Occasional Saturday (10.00am to 2.00pm)

**Venue:** 167 Jalan Bukit Merah Tower 5, #02-13 Singapore 150167

**CPD:** 85 SDUs

**Fee:** S\$ 2,996.00 or S\$ 1,721.00 with Grant\* (Fee with GST)

**\*Grant for Singapore Citizens / Permanent Residents**

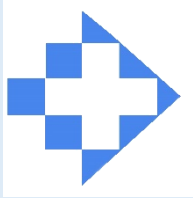
All interested participants are invited to submit their applications with the following documents:

- Completed Application form
- 1 copy of NRIC/Passport/Employment pass
- 1 copy of WSHO licence (front and back)
- Copies of all academic certificates or any certificates of proficiency
- Copies of Resume, letter of appointment or testimonial

**For more information, please contact 67775185 or**

**Email:** [training@siso.org.sg](mailto:training@siso.org.sg)





## APPLICATION FORM FOR WSH LEADERSHIP PROGRAMME

Please: a) Use block letters b) Write legibly c) (Please tick ✓ or cancel where applicable)

### PART A: PERSONAL PARTICULARS (\* Delete accordingly)

NRIC / FIN No\*: \_\_\_\_\_ (Pink/Blue)\*

Gender: Male / Female\*

Name (as in NRIC) Mr/ Ms / Mdm\*: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD MM YYYY)

Nationality: \_\_\_\_\_ Race: \_\_\_\_\_

Age: \_\_\_\_\_ SISO membership No: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Designation: \_\_\_\_\_

No. years of WSHO work experience: \_\_\_\_\_

Salary range (Eg: S\$2, 000 - S\$3, 000): \_\_\_\_\_

Home Tel: \_\_\_\_\_ (HP): \_\_\_\_\_

Email: \_\_\_\_\_

Highest Education Qualification: 'O' Level/Dip/Degree/ Others\*,  
pls specify \_\_\_\_\_

In case of emergency, Contact Person: \_\_\_\_\_

(O) \_\_\_\_\_ (HP) \_\_\_\_\_

### PART B: CURRENT EMPLOYMENT DETAILS

Name of Company: \_\_\_\_\_

Type of Industry: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of HR Director / Manager: \_\_\_\_\_

Contact No: \_\_\_\_\_ (Fax) \_\_\_\_\_

Email: \_\_\_\_\_

### PART C: PAYMENT MODE (Please tick ✓ where applicable)

Fee: S\$ 2,996.00 or  
S\$ 1,721.00 with Grant\*  
(Fee with GST)

#### ☐ By Cheque

Bank/Chq: \_\_\_\_\_

Total course fee S\$: \_\_\_\_\_

Cheque must be crossed and made payable to  
"SISO Academy Pte Ltd".

#### ☐ By Cash

Total course fee S\$: \_\_\_\_\_

You can drop by the SISO Academy office to make cash payment between  
9.30 am – 5.30 pm on weekdays.

### PART D: APPLICANT DECLARATION

*\*I/We hereby declare that all information given in this application are true and correct and understand that misrepresentation or omission is sufficient grounds for rejection of the application or withdrawal of any place which may be offered and that this withdrawal may take place at any stage during the course.*

*\*I/We, (\*participant/sponsoring company) agree and undertake to pay SISO Academy Pte Ltd the course fee grant in full if (\*I/the participant) fails to satisfy or comply with the terms and conditions of this programme or withdraws upon confirmation and/or, for whatever reasons that e2i does not pay to SISO Academy Pte Ltd the subsidy.*

☐ *SISO Academy Pte Ltd reserves the right to claim back up to 50% of the course fee from the participant/sponsoring company in the event the participant fails to achieve 75% attendance or to complete the programme or that the application for subsidy is not successful for any reason.*

☐ *In the event that SISO Academy Pte Ltd terminates the subsidy or recalls the subsidized amount or part thereof before, during or after the completion of the programme, the participant or sponsoring company shall forthwith refund the programme fee or unpaid balance or other subsidy disbursed under this programme.*

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Company stamp:

(For sponsoring company only)